

**Minutes**  
**Mary E. Seymour Memorial Free Library**  
May 9, 2023

The Mary E. Seymour Board of Trustees met at the Stockton Library at 10:00 AM.

Attending were Stephanie Banaszak, Donald Banaszak, Linda Burton, Lorraine Courson, Marilyn Desnerck, Kathleen George, Janet Ferry, Barbara Mallette and Library Director Brette Hindman.

Absent were Cheryl Biechner and Lisa Monacelli.

The minutes to the April Prior to the meeting we met with Jan Dekoff (Director of the Chautauqua-Cattaraugus Library System to discuss securing sustainable financing for our libraries.

The minutes submitted from the April 11, 2023 meeting with Jan Dekoff should note that the Sinclairville Library Director and two Sinclairville Library Board of Trustees attended.

Motion to amend minutes by Kathy George, second by Lorraine Courson.

Treasurer Report was given for April by Kathleen George, Treasurer

- Kathy stated that the Non-Profit Tax Forms were filed
- The April monthly report shows that we paid \$4,355.12 in payroll taxes and worker comp. Kathy reminded us that this is an annual expense paid in April.
- The new printer was our biggest expenditure for the month
- Thanks to Stephanie, we have been awarded a \$500 grant from our local Walmart Supercenter. Barbara volunteered to write the thank you note.
- The condition of the driveway at the Cassadaga Branck Library was mentioned. Sam from Cassadaga Public Works will sweep the driveway and fill in any holes before our June 10<sup>th</sup> anniversary celebration.

Motion to accept Treasurer Report by Marilyn Desnerck, second by Janet Ferry

Library Director, Brette Hindman Report:

- Visitor data was shared for both libraries.
- The Saturday Kids' Club has been well attended. Volunteers have been assisting with the Main Desk and with Storytime.
- The Lego Club and Chess Club has been well received; the program has been able to entice some avid chess players. Brette shared that we have a future plan to start a Lego Set Rotation with other CCLS libraries, using the Bookmobile system for transporting these sets. To date, 6 other CCLS libraries have expressed interest in this project. A grant application has been submitted to support this project; we should be informed of the status of our application by the end of May.
- A grant application has been submitted for the Zoom room, summer reading books, and more storage totes to organize the craft supplies.
- Two memorial albums have been purchased with petty cash to display at each library to honor specific individuals for which funds for any memorials were contributed.

- Computer classes will be offered for adults on Fridays in May at each location. Details will be posted at each library.
- Hannah Abrams will write the financial report for this past year.
- At the Stockton Library, we will now offer a “photo op” for beginning photographers who lack appropriate space and lighting, as brand-new photographic lighting and background equipment were discovered in the Stockton Library closet. Putting this equipment to use is a priority; a librarian will be available to assist during the photo session.
- Concerns:
  - David Wilson, Town of Stockton Supervisor, informed the library that the person mowing behind the library building would not mow again until the ditch behind the building was filled in. The ditch will be filled in and gravel will be spread in this area. Don will follow up on this. The board discussed purchasing a bench that transforms into a picnic table for the area once gravel has been laid. Discussion then focused on getting a planter too. Barbara volunteered to fill a planter with plants that could withstand direct sunlight.
  - Discussion focused on installing a bike rack and painting the pipe that sticks out of the ground behind the Stockton Library.
  - Flower beds – the flower bed outside the Stockton Library needs maintenance to remove dead matter. Brette contacted two potential sources for gardening volunteers: Resource Center and Cassadaga Job Corps. She awaits a response.
- The book spinners at Cassadaga Library have found a new home: Little Valley School Library
- Summer Adult Program: Master Gardener: July 15, August 19<sup>th</sup> at 1 o’clock
- Brette shared the new summer hours: Cassadaga, MWF 11-5, Sat. 10-2; Stockton Fri 1-5, Sat 10-2. Brette will assign Lisa Stockton hours. Ann will be assigned hours at Cassadaga and Ann will work one hour on Tues. at Stockton to deal with book deliveries. No summer program will occur on Saturdays other than the one schedule with the Audubon Nature Center in July and one scheduled with Roger Tory Peterson Center in August.

Motion to accept Director’s Report by Don Banaszak, second by Lorraine Courson.

Under Old Business:

- Kathy reminded us that June 10th is the 30th anniversary of the Cassadaga Library from 1 - 3 PM. There will be an ice cream truck and a sheet cake.
- Gay Mark Tire and Wheel will make a donation for this event
- Valley Outdoors Inc. will also make a donation for this event.
- If you are creating a basket for the basket raffle, get them done asap, so they can be displayed.
- E-readers that have not been used will be raffled too.

Under New Business:

- A resolution for sustainable funding in 2024 was discussed briefly. We need more contact with the school district as well as more connection with the Sinclairville Library. Barbara suggested that a committee be formed; she volunteered to be a member and will ask Cheryl Beichner and Lisa Monacelli if they are interested.

- Lorrain Courson will be resigning the Board this summer, as she is moving to Falconer. Lorraine has served on the Board of Directors for 23 years! She will be sorely missed. We wish Lorraine well and thank her for the years of service to the Library and our community.

Our next meeting will be June 20<sup>th</sup> at 10:00 at the Cassadaga Branch Library.  
Motion to adjourn by Donald Banaszak, second by Marilyn Desnerck

Respectfully submitted  
Barbara Mallette, Filling in for Cheryl Beichner